

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 1997 - JUNE 30, 1998**

1001-14 0-12

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Agriculture, Weights and Measures

Division/Unit: (Consolidated Report for the Department)

2. VOLUNTEER PROGRAM BENEFITS:

- a. **GENERAL VOLUNTEER** (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	<u>2</u>	Hours	<u>119.5</u>	x	\$ <u>13.74</u>	=	\$ <u>1,641.93</u>
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Types of work performed by GENERAL VOLUNTEERS in this category: Performs filing, sorting, organization, computer work, media working in the lab, preparation of lab tissue samples and others (Clerk and Path. Lab)

- b. **INSTITUTIONAL VOLUNTEER** (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	<u> </u>	Hours	<u> </u>	x	\$ <u> </u>	=	\$ <u> </u>
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

- c. **SPECIALIZED VOLUNTEERS** (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity. These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

<u>Position</u>	<u>Hours</u>	x	<u>VCL</u>	=	<u>Dollar Benefit</u>
<u>Vet. Pathologist (1)</u>	<u>12</u>	x	<u>\$ 28.54</u>	=	<u>\$ 1,454.08</u>
<u>Standards Inspector (1)</u>	<u>23</u>	x	<u>18.52</u>	=	<u>\$ 421.36</u>
<u>Watershed Mgmt. Tech (12)</u>	<u>192</u>	x	<u>21.51</u>	=	<u>\$ 3,807.60</u>
<u>Lab. Technician/Histology(4)</u>	<u>158</u>	x	<u>16.02</u>	=	<u>\$ 2,351.16</u>
<u>Adm. Sec. (1)</u>	<u>4</u>	x	<u>14.64</u>	=	<u>\$ 46.92</u>

No. Vol.	<u>19</u>	Total Hours	<u>428</u>	Total Value \$	<u>4,481.12</u>
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Types of work performed by SPECIALIZED VOLUNTEERS in this category: varied task,
job title implied the task involved,

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a: <u>2 *</u>	<u>119.5</u>	\$ <u>1,641.93</u>
2b: _____	_____	\$ <u>0</u>
2c: <u>19</u>	<u>478.0</u>	\$ <u>8,381.17</u>

the volunteer did two diff. types of job.

TOTALS:	<u>20</u>	<u>547.5</u>	\$ <u>10,023.05</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
_____	\$ _____	_____	\$ <u>0</u>
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

TOTAL VALUE \$ _____

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of Direct Supervision of Volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 26.7 x Rate Varied =

\$ <u>1,129.85</u>

- b. Cost of Program Coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 10 x Rate Varied =

\$ 162.52

- c. Other program costs (volunteer Training materials/supplies, recognition costs, etc.):

Item

Cost
0

TOTAL OF OTHER PROGRAM COSTS =

\$ 0

- d. TOTAL OF VOLUNTEER PROGRAM COST =
(add 4a, 4b, and 4c)

\$ 1,292.37

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) \$ 10,023.05

b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 2

ADD a + b \$ 10,023.05

c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) (\$ 1,292.37)

TOTAL PROGRAM BENEFIT \$ 8,730.68

6 RECRUITING

Please describe your recruiting programs

(See Attached.)

7 SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS

Please describe any special activities and/or achievements your program was involved in during the period of this report:

a) Participation in the internship programs of Regional Occupational Program Registered Veterinary Technician course, Mesa College Registered Veterinary Technician, USC and SDSU.

b) Creating a volunteer workers pool for Watershed Management fieldwork.

8 VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 1998-1999

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Goals: Provide opportunities for as many volunteers as possible to help serve, inform and protect the public and industry of San Diego County with pride and a spirit of cooperation. Develop volunteer position as support for Pest Detection/Pest Management.

Target Number of Volunteers: 20-50

Recognition: Issue certificate of appreciation in December for the # of hours volunteered for the year.

9 GENERAL INFORMATION

Name of Person Completing Report Felisa J. Ordonez

Phone Number (619) 694-2744

Mail Stop 01

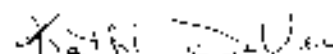
E-Mail

FORDONAG

Volunteer Coordinator: Felisa J. Ordonez

Phone Number: -Same as above-

10. DEPARTMENT CERTIFICATION



KATHI DELEON
DEPARTMENT HEAD SIGNATURE

8/17/98
DATE

Attachment

Item no. 6

The department does not have a formally established recruiting program for volunteer services. The department staff which includes the agricultural and weights and measures inspectors and the insect trappers out in the field, the county veterinarian, vet pathologist and lab technicians on the job, watershed and environmental staff, the agricultural commissioner, deputies, and others directly and indirectly advertise the functions and goals of the Department of Agriculture, Weights and Measures. This plus the department participation in a number of job fairs may interest many students and non-students who then call the department to volunteer services in varied ways. Other sources of volunteers for the department include the Regional Occupational Program (ROP), Mesa College, UCSD and SDSU who periodically send students for volunteer services as part of the required internship program for registered veterinary technicians. The Department has a description of possible internships on file with the UCSD and Southwestern College.